

# Event Details

## State of Indiana Request for Quotation

Event ID	Format	Type	Page
00410-0000085450	Buy	RFx	1
Event Round	Version		
1	4		
Event Name			
410 - Clinical Pastoral Education			
Start Time	Finish Time		
11/12/2025 11:00:00 EST	12/29/2025 07:00:00 EST		

**Event Currency:** US Dollar  
**Bids allowed in other currency:** No

**Bidder:** INTERNAL EVENT DETAILS

**Submit To:** FSSA Mental Health & Addiction  
Family & Social Service Admin./DMH  
Procurement Section  
402 W WASHINGTON ST RM E414  
INDIANAPOLIS IN 46204  
United States

**Contact:** Amber Schwipps - 00405

**Phone:**  
**Email:** Amber.Schwipps@fssa.IN.gov

## Event Description

RFQ 00410000085450 Version 4

The purpose for this RFQ is that the Indiana State Psychiatric Hospital Network (ISPHN) which includes Evansville Psychiatric Children's Center, Evansville State Hospital, Madison State Hospital, Logansport State Hospital, Richmond State Hospital, and NeuroDiagnostic Institute is seeking a qualified educational institution or training provider to sponsor student chaplains for clinical pastoral education within its facilities.

Under this arrangement, the selected vendor will pay ISPHN a per-student fee in exchange for supervised, standards-based training provided by our nationally board-certified Chaplain Educator. This partnership offers student chaplains a unique opportunity to gain hands-on experience in a state psychiatric hospital setting while fulfilling the educational and accreditation requirements of their program.

The ISPHN Chaplain Educator is nationally board certified by the Institute of Clinical Pastoral Training (ICPT). Therefore, all bidders must be qualified to train and educate students in accordance with ICPT standards.

Questions can be sent to [amber.schwipps@fssa.in.gov](mailto:amber.schwipps@fssa.in.gov)

Bids are to be submitted by December 29th at 7am and can be sent to [amber.schwipps@fssa.in.gov](mailto:amber.schwipps@fssa.in.gov). This bid is not eligible for electronic bid through the supplier portal. Bids MUST include the solicitation package and event details page attached in the bid zip file. Do not alter these documents in any way other than filling in the blanks. We encourage you to include additional documentation to supplement the bid documents if possible. Bids submitted after the specified date and time above will not be accepted.

# Event Details (cont.)

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**Phone:**  
**Email:** Amber.Schwipps@fssa.IN.gov

### Line Details

No Bid: ☐

Line: 1

Item ID:

Line Qty: 1

UOM: Each

Weighting: 50%

Bid Qty: 1

Required: No Reserve Price: No

Description: Per-Student Sponsorship Fee. The amount the vendor will pay ISPHN for each student placed in the program.

Question	UOM	Best	Worst	Weighting	Response
What is your quote/bid price?				100%	
Required: Yes Mandatory Response: No					

Response Comments

No Bid: ☐

Line: 2

Item ID:

Line Qty: 1

UOM: Each

Weighting: 50%

Bid Qty: 1

Required: No Reserve Price: No

Description: Maximum Student Commitment. The highest number of students the vendor intends to sponsor during the contract term.

Question	UOM	Best	Worst	Weighting	Response
What is your quote/bid price?				100%	
Required: Yes Mandatory Response: No					

Response Comments

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Email: Amber.Schwipps@fssa.IN.gov

## Bidder Information

Firm Name:		
Name:	Signature:	Date:
Phone #:	Fax #:	
Street Address:		
City & State:	Zip Code:	
Email:		